

*by [redacted]*

**C. Administration and Support**

**1. Fiscal (Budget will be provided separately)**

25X1A9A

- a. Comments on budget
- b. Provide any pertinent detail not included in budget

**2. Personnel**

- a. Number, location and category of all personnel being compensated by funds allocated to the Agency
- b. Attrition and recruitment
- c. Any areas of acute shortage of personnel
- d. Concrete steps toward over-all reduction of personnel

**3. Security**

- a. Investigative activities
- b. Termination for reasons of security
- c. Status of Counter-Audio program

**4. Training**

- a. Accomplishments
- b. New programs in process or planned

**5. Communications**

- a. Volume of staff communications
- b. Support to other agencies and support received from them
- c. Emergency facilities

**6. Medical**

- a. Domestic and overseas services
- b. Psychiatric cases and problems

**7. General Counsel**

- a. Legal actions brought by or against the Agency

**8. General**

- a. Any unusual management or records management accomplishments
- b. Status of new building program
- c. Emergency planning, U.S.A., tied to war plans

*not staff  
will be  
included with  
DOS write up*

Period : 1 Nov 56  
                  to 1 May 57

Due Date : 3 June

Place : 2001 L

Orig + 2 copies for recipient  
(+ not staff copies)

Am't : 1/2 page single sp.

~~SECRET~~

D. Other activities

1. OCB (?)

2. Elint

- a. Status of program in CIA
- b. Accomplishments
- c. Operations, present and planned

\* \* \* \* \*

*Suggestion  
develop complaint*

25X1A

*New policy on regulation  
Records mgt - (new bldg.  
Feasibility Study  
Machine Booklet?*

MEMORANDUM: "Suggested Outline for the Semi-Annual Report to the President's Board of Consultants on Foreign Intelligence Activities"

22 May 1957/bjs

~~SECRET~~